Access4u. [INTERNAL USE ONLY]

Complaints and Feedback Form

This feedback is about a: Complaint ☐ Suggestion ☐

The person making the complaint is a:
☐ participant ☐ family member ☐ advocate ☐ staff member
☐ other (please specify): .....

Is this complaint on behalf of a customer?
☐ Yes ☐ No

If you have answered yes to above, is the customer aware you are making this complaint?
☐ Yes ☐ No

Person making the complaint:

Full name: .....

Contact details (phone/email) : .....

The name of the person filling out this form (staff name): .....

Customer Details:

Customer name in full: .....

Details of complaint/suggestion:

What is the outcome you'd like to see?

Once complete, please immediately forward to the
Complaints Management Team.
Email: feedback@access4u.org.au