Schedule 8 Medication Count Record Form S8

Purpose of Form

The Storage and Recording of Restricted Schedule 8 (Prescription Only) Count Record supports enhanced Customer safety and quality use of medicines by providing additional management requirements of Schedule 8 medicines. These storage and recording requirements provide greater accountability for these medicines which are associated with a heightened risk of misuse and misappropriation. All prescribed S8 medications administered by Access4u staff will be:

- counted and recorded - signed by Mentor once per shift
- recorded on a separate copy of this form,
- for each Schedule 8 medication, with a new sheet started for each month.

Any discrepancy must be reported to the Manager and an Incident Report must also be completed and submitted. Manager or their Delegate will check the Count Record and verify details and or initiate review if Count Record process not followed.

Participants Details	
Participant Name in Full:	**Date of Birth: / /**
Schedule 8 to be Counted	
Name of Medication:	

Time	Count	Discrepancies IE, new stock, returned or administered	Stock on Hand	Mentor Name

Uncontrolled when printed. Current version can be obtained from Access4u O drive
© Access4u 2020

Schedule 8 Medication Count Record Form S8

Time	Count	Discrepancies IE, new stock, returned or administered	Stock on Hand	Mentor Name

New Record Count Record to be commenced for the Medication on the 1st Day of the month.
The Record Count Record must be retained in the Medication Folder.
Manager or their Delegate will check the Medication Record Count Record at the end of the Month and verify document completed.

Manager or Delegate Name in Full:	
Signature:	Date: / /

© Access4u 2020